

AGENDA
MEDICAL TESTING
ACCREDITATION ADVISORY COMMITTEE

27th MEETING
25 May 2017
Venue: NATA Melbourne

Chairman: Prof Teck Yee Khong

Secretary: Mr Andrew Griffin

1. Meeting introduction and associated administrative matters

- 1.1 **Confirmation of attendance and apologies**
- 1.2 **Chair's opening remarks**
- 1.3 **Reminder regarding conflict of interest and confidentiality**
- 1.4 **Confirmation of the minutes of the previous meeting held 5th May 2016**
- 1.5 **Matters arising from the minutes of the previous meeting not included in this agenda**

2. Committee membership

- 2.1 **Review of current membership and composition of the Committee**

3. Reports from committee members

4. Presentations and updates

- 4.1 **General Manager Operations and Technical or delegate will provide an update to AAC members on major NATA initiatives occurring since the previous meeting.**
- 4.2 **International update**
- 4.3 **Any other presentations or updates deemed necessary**

5. Stakeholder engagement

6. Review of accreditation criteria and processes

- 6.1 **Review of the NATA Accreditation Criteria**
- 6.2 **Review of Classes of Tests**
- 6.3 **Reviews of other policies including general NATA policies and ILAC and APLAC documents, where applicable**

6.4 Proficiency testing matters

6.5 Feedback from AAC on technical issues raised during accreditation recommendation and decision reviews.

7. Technical matters

Any technical issues for the field/program requiring discussion or input by the AAC. To be tailored to suit the needs of the field/program but could include:

7.1 Issues arising from assessments

7.2 Major projects being undertaken within the field/program e.g. new surveillance model

7.3 Precedents

8. Assessors

8.1 Summary of new appointments and retired assessors since the previous meeting

8.2 Assessor training

8.3 Identification of areas/disciplines where assessors need to be recruited

9. Other business

10. Accreditation statistics

11. Next meeting & close