

**Sleep Disorders Services
Accreditation Advisory Committee**

Summary of the 10th Meeting - 15th June 2017
Venue: Teleconference

Opening & welcome	Welcome and introductory remarks from the Chairman
Committee Membership	<p>A/Prof Carolyn Dakin was thanked for her contribution to the SDS AAC.</p> <p>Dr Jasneek Chawla was welcomed as the new AAC member representing Paediatric Services.</p> <p>The Committee discussed the terms of appointment of current committee members which are due to expire on or before the next meeting.</p> <p>Dr Denise O’Driscoll and A/Professor Anne Marie Southcott’s terms are due to expire in December 2017. Both confirmed they were happy to extend their term. The Chair will approach the ASA Clinical Committee to seek an extension on the AAC.</p>
Accreditation Criteria	Enquiry letter has been updated to advise of NATA’s third party agreements - see Actions below.
Classes of Test	<p>Discussion was held around the new tabular scope format being introduced by NATA.</p> <p>Some minor amendments to the tabular scopes were proposed. These will be distributed to all facilities by the end of August 2017.</p>
Actions	<ul style="list-style-type: none"> • AAC to seek help with increasing the pool of paediatric Assessors. • Applicant and accredited Services are to be informed of two MoUs with the WA and QLD Departments of Health which now include Sleep Disorders Services. • A Policy Circular to be drafted to describe how remote supervision services could be incorporated in the SDS accreditation program and what requirements must be met.
Next meeting	The next meeting will be held on 3 November 2017.