



**Section 1 – Additional User Account Details**

*One form must be completed for each additional user.*

<b>Facility Name:</b>	
<b>Accreditation Number:</b>	
<b>First Name:</b>	
<b>Surname:</b>	
<b>Position Title:</b>	
<b>Phone:</b>	
<b>Email:</b>	

**Section 2 - Access**

*Specify individual sites using site number and name available from the NATA website. State “All” to access all sites under this Facility.*

Site No	Site Name

**Section 3 – User Agreement to abide by NATA’s privacy policy & terms of use**

By accessing or using the NATA Portal, you agree to the Portal Terms and Conditions which can be accessed via the NATA Portal home page at the NATA website [www.nata.com.au](http://www.nata.com.au).

<b>Additional User Full Name:</b>			
<b>Signature:</b>		<b>Date:</b>	



**Section 4 – Areas of interest**

You can access Accreditation Publications, Facility/Site and Job related information and documents once you login to the NATA Portal. The system will automatically notify you when a Site or Job related document has been uploaded and you can subscribe to specific Accreditation Publications to receive email notifications.

If you wish to establish these subscriptions now, complete the following section and these will be established at the time of creating your profile. You can change these subscriptions when you login to the Portal.

Subscribe to:

- General NATA Documents
- General Accreditation Criteria and Guidance
- General Accreditation Forms

**Specific Accreditation Criteria and Guidance:**

Testing and Calibration (ISO/IEC 17025): <input type="checkbox"/> Agribusiness <input type="checkbox"/> Animal Health <input type="checkbox"/> Calibration <input type="checkbox"/> Environment <input type="checkbox"/> Food and Beverage <input type="checkbox"/> Healthcare, Pharmaceuticals and Media Products <input type="checkbox"/> Human Testing for Workplace and/or Community Screening <input type="checkbox"/> Infrastructure and Asset Integrity <input type="checkbox"/> Legal (including Forensic Science) <input type="checkbox"/> Materials <input type="checkbox"/> Manufactured Goods	<input type="checkbox"/> Human Pathology (ISO 15189)
	<input type="checkbox"/> Inspection (ISO/IEC 17020)
	<input type="checkbox"/> Proficiency Testing Scheme Providers (ISO/IEC 17043)
	<input type="checkbox"/> Reference Materials Producers (ISO 17034)
	<input type="checkbox"/> Medical Imaging (RANZCR Standards)
	<input type="checkbox"/> Sleep Disorders Services (ASA Standards)
	<input type="checkbox"/> OECD Principles of Good Laboratory Practice
	<input type="checkbox"/> Research and Development
	<input type="checkbox"/> Biobanking (ISO 20387)

**Section 5 – Approval by the Facility’s Authorised Representative**

<b>Authorised Rep Full Name:</b>			
<b>Authorised Rep Signature:</b>		<b>Date:</b>	

**Section 6 – Submit your request**

Submit this request via the NATA Portal or email to [portalsupport@nata.com.au](mailto:portalsupport@nata.com.au)

# PORTAL ACCESS REQUEST FORM



---

## NATA OFFICE USE ONLY

<b>Date Received:</b>	
<b>Processed by:</b>	
<b>User notified on:</b>	
<b>Comments:</b>	