



## 2016–2017 Fee schedule Offshore Facilities (from 1 July 2016 to 30 June 2017)

Services	Fee <sup>1</sup> (AUD)
Advisory Visit	Schedule A (see below)
Documentation Review	\$ 240 / hour
<b>Application Fees<sup>2</sup></b>	
- Standard	\$ 2,428
<b>- Corporate Accreditation<sup>3</sup></b>	
- Conversion of existing accreditations to Corporate	No Application Fee
- Additional application in same program and same location	\$ 1,214
- Additional application in different program or different location	\$ 2,428
Initial Assessment and any visits other than routine Reassessments and Surveillance Visits <sup>4</sup>	Schedule B (see below)
Administration Charge <sup>5</sup>	\$ 343
Linked Accreditation <sup>6</sup>	Discount may apply
Scheduled Reassessments and Surveillance Visits	Schedule C (see below)
<b>Schedule A<sup>7</sup></b>	
<b>Fee</b>	
Preparation, on-site visit and/or in-office activity, and reporting time	AUD\$ 240 / hour
NATA Lead Assessor travel time to and from Australia	AUD\$ 1,153 / day
Travel, including business class return airfares from originating NATA office	At cost
Accommodation at a reasonable quality hotel, meals and local travel expenses	At cost
Per Diem allowance for each member of the assessment team	At cost
<b>Schedule B</b>	
All Schedule A Fees plus the following:	
- Technical Assessor Travel, including business class return airfares	At cost
- Technical Assessor accommodation at a reasonable quality hotel	At cost
- On-site time for each Technical Assessor if they require payment	AUD\$ 240 / hour
<b>Schedule C</b>	
Travel, accommodation, meals and per diem allowance as detailed in Schedule A plus travel, accommodation and on-site time charge for each Technical Assessor as detailed in Schedule B (generally for reassessments only).	

### Annual Fees and Scheduled Reassessments and Surveillance Visits

Chargeable Units	Administration <sup>8</sup> Fee	Fee per Unit <sup>9</sup>	Total Fee (Example: One Unit)	Total Fee (Example: Two Units)
<b>Annual Fee<sup>10</sup></b>				
For each field and/or program at each location	AUD\$ 1,844	AUD\$ 2,270	AUD\$ 4,114	AUD\$ 6,384

To calculate the Total Fee, multiply the number of Units for the facility by the Fee per Unit, and add one Administration Fee.

**See Notes (over)**

## Notes

1. Off-shore facilities are not subject to Australian Goods and Services Tax (GST) for NATA accreditation and related services.
2. If an initial assessment has not been conducted within twelve months of the application date and the delay has been caused primarily by the applicant, an additional application fee will be charged. If the application is still pending after two years of the application date, the application will lapse.
3. See Policy Circular #1 available in the Publications section at [www.nata.com.au](http://www.nata.com.au) or from your nearest NATA office.
4. These include Follow-up Initial Assessments, Chargeable Reassessments, Follow-up Reassessments, Variation Visits (on-site or desk-top reviews for extensions to the scope of accreditation), Shortened Reassessments and Shortened Surveillance Visits.

NATA invoices on a monthly basis for any additional accreditation services performed outside of regular reassessments or surveillance visits.

Extensions to the scope may be accommodated at the same time as a scheduled routine reassessment or surveillance visit, however, only where review of the additional activities does not compromise the purpose of the reassessment or surveillance visit. Where additional effort is required to accommodate the extension to the scope, fees will be charged in accordance with this schedule.

5. Administration Charge – All on-site chargeable accreditation activities (see note 4) will attract an additional fee to cover the administrative costs of processing these activities.
6. More than one field or program in the same location, with the same Authorised Representative and the same company name.
7. The cost of airfares and travel time for NATA staff and Technical Assessors may be shared between groups of facilities assessed during the same trip.
8. The Administration Fee component of the Annual Fee covers the cost of maintaining NATA as an organisation capable of providing accreditation and related services.
9. The cost of establishing and maintaining an accreditation varies with its breadth and complexity. A unit is a measure of the assessment effort incurred to service an accredited facility.
10. Annual fees (pro-rata to 30 June in the first year) are charged from the date of accreditation.